

Sprinkler and suppression check record

Most of what goes wrong is in the room, not the system. A closed valve looks exactly like a protected building.

These are the routine checks a non-specialist can make, and a record of the servicing you commission. Test frequencies, clearances, pressures and flow figures come from the standard the system was designed to and from its own maintenance regime, and are not set by this sheet.

PREMISES	SYSTEM TYPE	AREAS PROTECTED
CONTROL VALVE LOCATION(S)	CHECKED BY	DATE

CONTROL VALVES AND SUPPLY

The valve is the entry worth insisting on every time.

	OK	DEFECT	N/A
Control valves in the correct position	☐	☐	☐
Valves strapped, locked or monitored as designed	☐	☐	☐
Valve house or enclosure accessible and secure	☐	☐	☐
Gauges reading within the normal range marked on them	☐	☐	☐
No visible leaks at valves, pipework or joints	☐	☐	☐
Water supply indications normal	☐	☐	☐
Pump house, where there is one, dry and accessible	☐	☐	☐
Alarm connection to the panel or monitoring centre indicating normal	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐

HEADS AND PROTECTED AREAS

	OK	DEFECT	N/A
Heads unobstructed by stock, racking or partitions	☐	☐	☐
Clearance below heads maintained as designed	☐	☐	☐
Heads not painted, taped or covered	☐	☐	☐
Heads undamaged and not loaded with dust or grease	☐	☐	☐
Spare heads and the correct key available	☐	☐	☐
No unprotected areas created by alterations or new partitions	☐	☐	☐
Ceiling tiles and voids complete where the system assumes them	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐

FROST AND ENVIRONMENTAL PROTECTION

	OK	DEFECT	N/A
Antifreeze or dry system provision as designed	☐	☐	☐
Trace heating energised and indicating healthy	☐	☐	☐
Enclosure heating working where provided	☐	☐	☐
No pipework exposed to frost that should not be	☐	☐	☐
	☐	☐	☐
	☐	☐	☐

ROUTINE TEST THE SYSTEM'S OWN REGIME CALLS FOR

Record that it was carried out. The interval is set elsewhere.

	CARRIED OUT	SATISFACTORY
	☐	☐
	☐	☐

	CARRIED OUT	SATISFACTORY
	☐	☐
	☐	☐
	☐	☐
	☐	☐

DEFECTS, ACTIONS AND ANYTHING REPORTED

SERVICING AND INSPECTION BY A COMPETENT PERSON

Reference the certificates; do not reproduce them.

Contractor

Date of last service

Certificate reference

Date of last third-party inspection, if any

Outstanding recommendations, and with whom

SIGN-OFF

CHECKED BYDATE

REVIEWED BYDATE