

Fire extinguisher inspection checklist

A look, not a service. The ways an extinguisher actually fails are the ones you can see.

One row per extinguisher, identified by reference number rather than by location alone — units get moved. This is the routine inspection; it does not replace servicing by a competent person, and no inspection or service interval is set by this sheet.

PREMISES	FLOOR / AREA	INSPECTED BY
DATE	SCHEDULE OF EXTINGUISHERS ATTACHED?	SHEET NUMBER

UNITS COVERED BY THIS SHEET

Reference, type and location, so a row below points at a unit.

Ref — type — location	
Ref — type — location	
Ref — type — location	
Ref — type — location	
Ref — type — location	
Ref — type — location	
Ref — type — location	
Ref — type — location	

INSPECTION

One column per unit reference above. Tick, or mark D for a defect and describe it below.

	OK	DEFECT
In its designated place	☐	☐
Visible and not obstructed	☐	☐
Correctly mounted, or on a stand	☐	☐
Signage above it present and visible	☐	☐
Seals and tamper indicator intact	☐	☐
Safety pin present	☐	☐
No sign of discharge or use	☐	☐
Pressure indicator in the operating band, where fitted	☐	☐
Body free of damage, dents and corrosion	☐	☐
Hose, horn and nozzle clear and undamaged	☐	☐
Operating instructions legible and facing outwards	☐	☐
Service label present and legible	☐	☐
Service not overdue against the label	☐	☐
	☐	☐
	☐	☐

DEFECTS FOUND

Reference, what is wrong, and what is being done about it.

SERVICING BY A COMPETENT PERSON

A separate job from the above. Recorded here so the two are not confused.

Contractor	
Date of last service	
Certificate reference	
Any units condemned or replaced	

SIGN-OFF

INSPECTED BY	DATE
REVIEWED BY	DATE
